



ADVANCE E ACCOUNTING DIPLOMA COURSE

GOVERNMENT RECOGNISED
COMPUTER INSTITUTE



READY TO HELP YOU ANYTIME!

9315327442/9310260066

ADDRESS:

C-356 60FT FRIST FLOOR, MAHAVIR ENCLAVE PART 3,
UTTAM NAGAR, NEW DELHI - 110059

WEBSITE:

UNITEDTECHERA.COM / UNITEDINSTITUTE.ORG.IN



ABOUT:**UNITED TECH ERA - BEST COMPUTER TRAINING INSTITUTE .**

At United Tech Era, we believe in **transforming education through technology**. Our institute is led by **Microsoft Certified Experts** with **8+ years of experience** in the tech industry, providing world-class **IT training** with a strong focus on **practical learning and industry applications**.

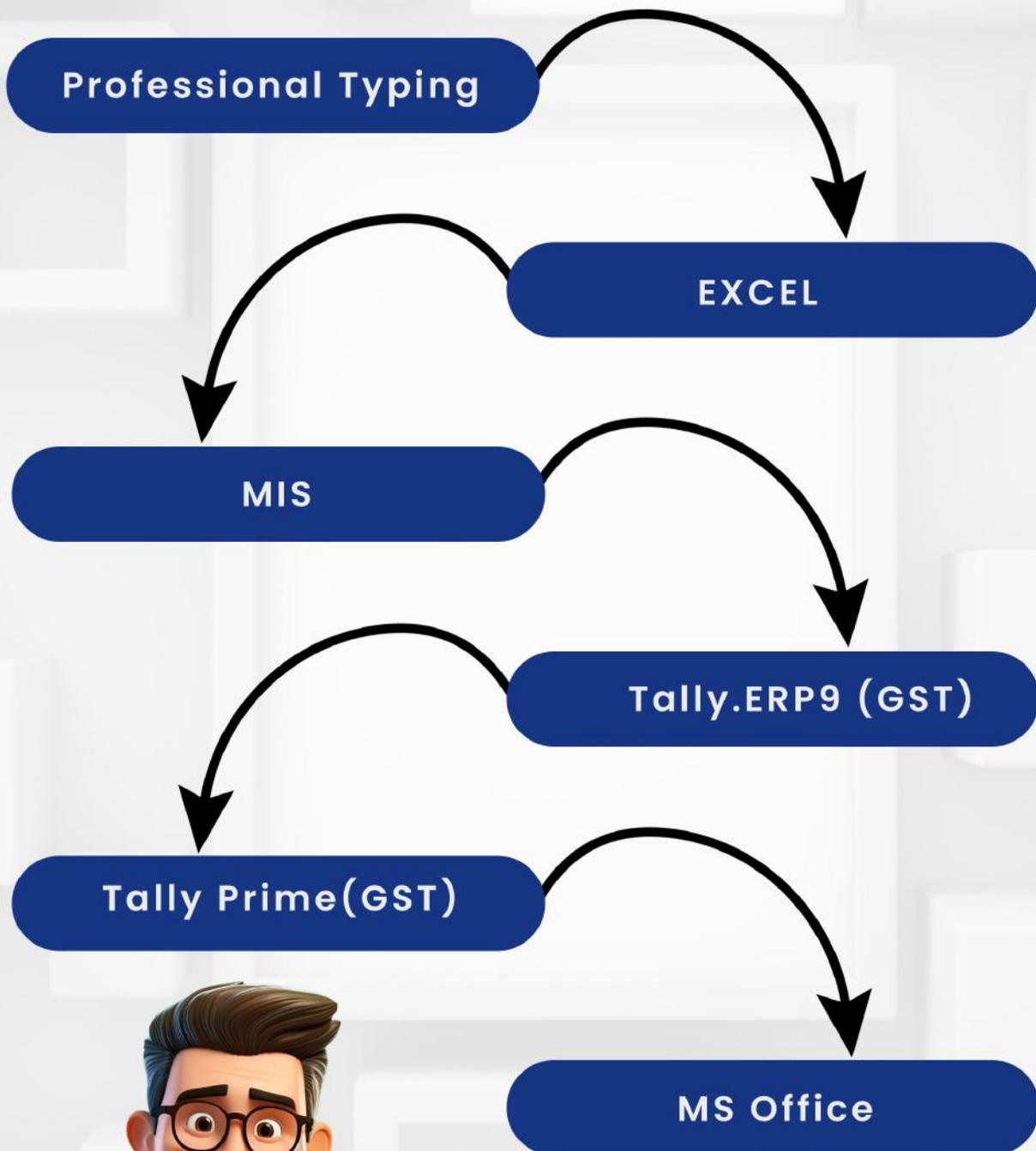
OUR MISSION: 

We aim to **bridge the gap between education and industry** by equipping students with **job-ready skills** in the fastest-growing tech fields. Whether you're a beginner or a professional looking to upskill, our expert-led training ensures you stay ahead in the digital era.

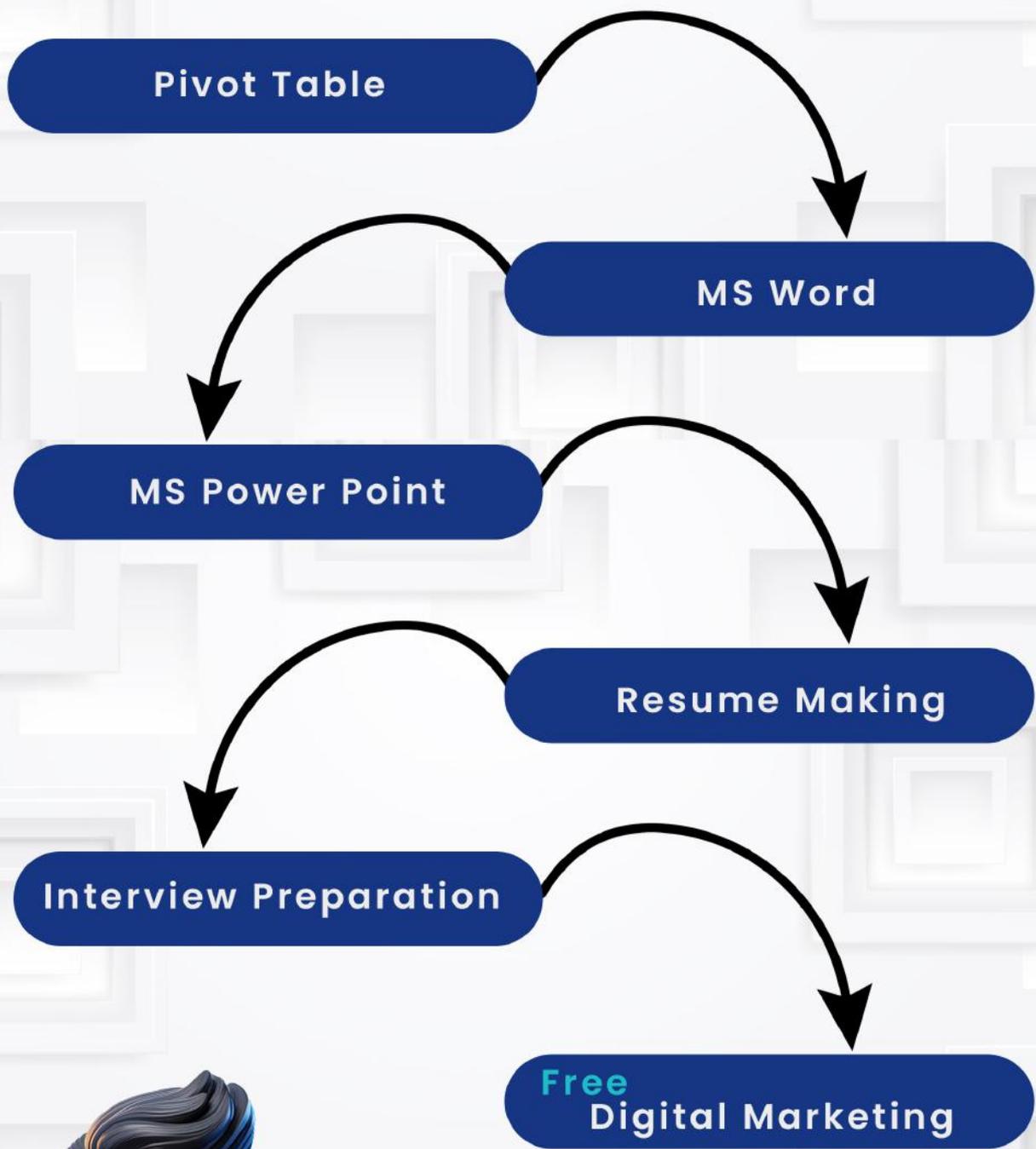


What will you learn.

ROAD MAP OF THE SYLLABUS



JOIN NOW



OUR COURSE BENIFITS



JOIN NOW



ADVANCE E ACCOUNTING COURSE CONTENT

MODULE-1 ADVANCED MICROSOFT EXCEL

MASTER ADVANCED EXCEL AND UNLOCK POWERFUL TOOLS FOR DATA ANALYSIS, AUTOMATION, AND BUSINESS INTELLIGENCE! FROM COMPLEX FORMULAS TO PIVOTTABLES AND MACROS, TAKE YOUR EXCEL SKILLS TO THE NEXT LEVEL AND MAKE DATA-DRIVEN DECISIONS WITH CONFIDENCE!

1. ADVANCED MATHEMATICAL FUNCTIONS IN EXCEL
2. DATE & TIME FUNCTIONS FOR BUSINESS CALCULATIONS
3. ADVANCED MATHEMATICAL FUNCTIONS IN EXCEL
4. LOGICAL & ERROR HANDLING FUNCTIONS
5. ADVANCED DATA FILTERING & SORTING
6. PRODUCT WORKBOOK & INVENTORY MANAGEMENT
7. TAX SLAB RATE CALCULATIONS & FINANCIAL FORMULAS
8. AUTOMATING TASKS WITH MACROS & VBA
9. WHAT-IF ANALYSIS & DATA FORECASTING
10. MISSING & BONUS CONTENT - ADVANCED DATA ANALYSIS & DASHBOARDS



READY TO HELP YOU ANYTIME!
9315327442/9310260066



ADVANCE E ACCOUNTING COURSE CONTENT

MODULE-1

ADVANCED MICROSOFT EXCEL PROJECT

PROJECT 1: CREATE A DYNAMIC SALES REPORT USING MATHEMATICAL FUNCTIONS

PROJECT 2: BUILD A LEAVE TRACKER SYSTEM USING DATE & TIME FUNCTIONS

PROJECT 3: AUTOMATE NAME FORMATTING & CLEANING IN CUSTOMER DATABASE

PROJECT 4: AUTOMATE INVOICE PROCESSING WITH LOGICAL FUNCTIONS

PROJECT 5: BUILD AN AUTOMATED STOCK REPORT WITH ADVANCED FILTERS

PROJECT 6: DEVELOP A REAL-TIME PRODUCT INVENTORY DASHBOARD

PROJECT 7: AUTOMATE SALARY & TAX CALCULATION SHEET

PROJECT 8: AUTOMATE MONTHLY SALES REPORT WITH MACROS & VBA

PROJECT 9: PERFORM BUSINESS REVENUE FORECASTING USING WHAT-IF ANALYSIS

FINAL PROJECT: BUILD A COMPLETE FINANCIAL DASHBOARD WITH POWER QUERY & PIVOT TABLES

ADVANCE E ACCOUNTING COURSE CONTENT

MODULE-2

ADVANCED MANAGEMENT INFORMATION SYSTEM (MIS)

ADVANCED MANAGEMENT INFORMATION SYSTEM (MIS) EMPOWERS BUSINESSES WITH DATA-DRIVEN INSIGHTS, AUTOMATION, AND SMART DECISION-MAKING. STREAMLINE OPERATIONS, ENHANCE PRODUCTIVITY, AND GAIN A COMPETITIVE EDGE WITH POWERFUL ANALYTICS AND REAL-TIME REPORTING!

1. INTRODUCTION TO MIS & ITS BUSINESS APPLICATIONS
2. ADVANCED EXCEL FOR MIS REPORTING
3. AUTOMATION & MACROS (VBA) IN MIS
4. FORECASTING & PREDICTIVE ANALYSIS
5. MIS IN FINANCIAL & HR MANAGEMENT
6. SUPPLY CHAIN & INVENTORY MIS
7. CYBERSECURITY & RISK MANAGEMENT IN MIS
8. FINAL PROJECT & CAREER PATH IN MIS



READY TO HELP YOU ANYTIME!
9315327442/9310260066



ADVANCE E ACCOUNTING COURSE CONTENT

MODULE-3 ADVANCED TALLY ERP 9

ADVANCED TALLY ERP 9 TAKES YOUR BUSINESS MANAGEMENT TO THE NEXT LEVEL! MASTER GST, INVENTORY, PAYROLL, AND FINANCIAL AUTOMATION WITH EASE. STREAMLINE ACCOUNTING, BOOST EFFICIENCY, AND MAKE DATA-DRIVEN DECISIONS LIKE A PRO!

1. INTRODUCTION TO ADVANCED TALLY ERP 9
2. ADVANCED ACCOUNTING & LEDGER MANAGEMENT
3. GST (GOODS & SERVICES TAX) IN TALLY ERP 9
4. TDS (TAX DEDUCTED AT SOURCE)
5. PAYROLL MANAGEMENT
6. BANK RECONCILIATION
7. E-WAY BILL MANAGEMENT
8. INVENTORY & STOCK MANAGEMENT
9. FINANCIAL REPORTING & BUSINESS ANALYSIS:
10. AUTOMATING TALLY WITH SHORTCUTS & TALLY AUDIT
11. TALLY ERP 9 FOR GST RETURN FILING & TAXATION
12. FINAL CAPSTONE PROJECT & CAREER GUIDANCE



READY TO HELP YOU ANYTIME!
9315327442/9310260066



ADVANCE E ACCOUNTING COURSE CONTENT

MODULE-4 ADVANCED TALLY PRIME

ADVANCED TALLY PRIME SIMPLIFIES BUSINESS MANAGEMENT WITH POWERFUL FEATURES FOR GST, ACCOUNTING, INVENTORY, AND PAYROLL. AUTOMATE PROCESSES, ENHANCE ACCURACY, AND MAKE SMART FINANCIAL DECISIONS EFFORTLESSLY. TAKE YOUR ACCOUNTING SKILLS TO THE NEXT LEVEL!

1. INTRODUCTION TO ADVANCED TALLY PRIME
2. ADVANCED ACCOUNTING & LEDGER MANAGEMENT
3. INVENTORY MANAGEMENT IN TALLY PRIME
3. INVENTORY MANAGEMENT IN TALLY PRIME
4. GST & TAXATION IN TALLY PRIME
5. PAYROLL MANAGEMENT IN TALLY PRIME
6. BANKING & FINANCIAL MANAGEMENT
7. ADVANCED FEATURES OF TALLY PRIME
8. TALLY PRIME FOR BUSINESS DECISION MAKING
9. TALLY PRIME WITH ERP FEATURES
10. PRACTICAL PROJECTS & CASE STUDIES



READY TO HELP YOU ANYTIME!
9315327442/9310260066



ADVANCE E ACCOUNTING COURSE CONTENT

MODULE - 4

DIGITAL MARKETING MASTERY FOR NON-TECH STUDENTS

DIGITAL MARKETING MASTERY FOR NON-TECH STUDENTS – NO CODING? NO PROBLEM! LEARN SEO, SOCIAL MEDIA, ADS, AND CONTENT MARKETING FROM SCRATCH. MASTER THE SKILLS TO GROW BUSINESSES, BUILD BRANDS, AND KICKSTART A HIGH-INCOME CAREER—NO TECH BACKGROUND NEEDED!

1. INTRODUCTION TO DIGITAL MARKETING
2. SOCIAL MEDIA MARKETING (SMM) – MASTERING FACEBOOK, INSTAGRAM & LINKEDIN
3. SEARCH ENGINE OPTIMIZATION (SEO) – RANKING WITHOUT CODING
4. CONTENT MARKETING – ATTRACT CUSTOMERS WITHOUT ADS
5. GOOGLE & FACEBOOK ADS – SIMPLE GUIDE TO PAID ADVERTISING
6. WHATSAPP & MESSENGER MARKETING – DIRECT CUSTOMER ENGAGEMENT
7. DIGITAL MARKETING STRATEGY & CAREER GROWTH



READY TO HELP YOU ANYTIME!

9315327442/9310260066





What are Students Say



Nisha Thakur



Joining United tech area gave me more inside information about tally /tally prime 🙌🏻👍 ...



manoj kumar



Friendly and Supportive learning Environment
Deep knowledge and engaging teaching style, well
Structured course Highly recommended this institute
for enhancing and gaining computer skills.



Ankita Yadav



I've told you in my experience that this institute is the best institute for computer knowledge in Delhi. I learnt a lot from here and I can understand each & every topic . Our mentor is very good. I suggest that if you want to improve your computer knowledge, you can join this institute . Thankyou



Aradhya Tripathi



United tech era institute from where I learnt many things the technical skills, the communication skills and the respectful behaviour of all buddies and attention of faculties who are teaching so good. I am very happy to be the part of United family I also want to suggest everyone



Pinky Hans



"Excellent computer institute with expert facility, great infrastructure, and hands-on training. Highly recommended for quality education!"



Saksham-Rawat



As a student ,I was looking for a course to upskill myself. United Tech Era's flexible timings and weekend batches made it possible for me to balance work and learning. The course content is relevant and up-to-date, covering the latest tools and trends. I've made some great connections with fellow students and even secured a project collaboration through the institute's network. United Tech Era has been an excellent investment in my career growth."





GOVERNMENT RECOGNISED COMPUTER INSTITUTE



PHONE

+91:93153-27442
+91:93102-60066



WEB

www.unitedinstitute.org.in
www.unitedtechera.com



ADDEESS

C-356 60foot First Floor Manavir
Enclave Part 3, Uttam Nagar,
Now Delhi-110050

BEST COMPUTER TRAINING
INSTITUTE



SCAN ME

